



Supported by
**ARTS COUNCIL
ENGLAND**

Job Advert

Collections Micro-Internship opportunity at Ripon Museum Trust

Ripon Museum Trust has existed since 1982 and runs three museums in the heart of Ripon. In 2018, we were awarded National Portfolio Organisation status by Arts Council England and embarked upon an ambitious programme of activity aimed at widening access to our museums, their collections and stories, so that more people can learn from and be inspired by them.

As part of that activity, we are offering a 35-hour micro-internship working with the Trust's collections, which are made up of three historic buildings – a Georgian Courthouse, a Victorian Prison and a Victorian Workhouse – and an associated collection of objects. The micro-intern will contribute to a pilot project, creating a mini searchable online database that highlights 100 of our key objects. The project will provide opportunities to think creatively about our collections, identify some of our key representative objects, write engaging, informative and inspiring descriptions, and build upon your digital skills and experience. You will contribute to the delivery of the Trust's new digital strategy.

This micro-internship is open to all and no previous experience of working in a museum is needed. The micro-internship is a short-term project, designed to give you a taste of just some of the wide and varied opportunities available in the museum sector.

Post:	Collections Micro-Intern
Location:	Ripon Workhouse Museum, with some work at the Town Hall store
Salary:	£8.21 per hour
Hours of work:	35 hours total
Post length:	The post will commence as soon as possible. The 35 hours can be worked flexibly to suit the successful candidate but must be completed by 31 March 2019
Responsible to:	Curator
Staff Responsible for:	N/A

See the role description for further details about the position:

<http://riponmuseums.co.uk/support/opportunities/>

Closing date for applications: 14 February 2019

Shortlisted candidates will be informed on: 15 February 2019

Interviews to be held: 20 February 2019

If you are interested in this position, please complete the application form on our website <http://riponmuseums.co.uk/support/opportunities/>. Please send the completed application form to leah.mellors@riponmuseums.co.uk or to Ripon Workhouse Museum, Allhallowgate, Ripon, HG4 1LE.

For an informal discussion about this post please contact Leah Mellors, Curator, on 01765 538877