****

 **Ripon Museum Trust
Job Application Form**

Position Applied For: Volunteer and Operations Manager

Where did you see this post advertised? ...........................................................................................

**A: Candidate Details**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Surname |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  | Email |  |
| Home Tel |  | Mobile Tel |  |

**B: Current/Most Recent Employment (if any).**

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  |
| Employed From |  | Employed To |  |
| Reason for Leaving |  |
| Main Duties and Responsibilities |  |

**C: Employment History (continue on separate sheet if necessary)**

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  |
| Employed From |  | Employed To |  |
| Reason for Leaving |  |
| Main Duties and Responsibilities |  |

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  |
| Employed From |  | Employed To |  |
| Reason for Leaving |  |
| Main Duties and Responsibilities |  |

|  |  |
| --- | --- |
| Job Title |  |
| Employer |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  |
| Employed From |  | Employed To |  |
| Reason for Leaving |  |
| Main Duties and Responsibilities |  |

**D: Experience. Continue on up to one additional separate sheet**

|  |
| --- |
| Please detail how your previous experience has prepared you for this role (make sure you refer to the job description and personal specification) |

**E: Skills. Continue on up to one additional separate sheet**

|  |
| --- |
| Please detail how your skills make you suitable for this role (make sure you refer to the job description and personal specification) |

**F: Impact. Continue on up to one additional separate sheet**

|  |
| --- |
| Please tell us how this role will impact you and your career or job plans |

**G: References (first reference usually most recent employer)**

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Surname |  |
| Job Title |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  | Email |  |
| Tel |  | Relationship to you |  |
| Contact before interview? Y/N |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| First Name |  | Surname |  |
| Job Title |  |
| Address1 |  |
| Address2 |  |
| Town |  | County |  |
| Postcode |  | Email |  |
| Tel |  | Relationship to you |  |
| Contact before interview? Y/N |  |  |  |

Thank you for your application. Please return this form to Administrator Sophie Harrison via email to sophie.harrison@riponmuseums.co.uk or by post to Ripon Workhouse Museum, Sharow View, Allhallowgate, Ripon, HG4 1LE.